

Recruitment Tips

Do you need assistance finding qualified technologists for a position available at your hospital or practice?

We can help!

If you are short-staffed and have a position to fill, ASET and ABRET have many available resources to assist you.

Check out our websites:

ASET www.aset.org

ABRET www.abret.org

- Utilize our job posting services. For a nominal fee both ASET and ABRET can list your position among their other nationwide opportunities. This is an excellent way to reach your target audience.
 - Access the ASET Employment Exchange from the ASET homepage under the “*Resources*” tab
 - Find the ABRET Job Listings: <http://jobs.abret.org/home/> or visit **Career Opportunities** section at www.ABRET.org

- ASET and ABRET also both offer a Mailing List Rental Program available through:
 - INFOCUS at 1-800-708-LIST (5478), customerservice@infocuslists.com or view list details online at:
 - ASET: www.InfocusLists.com/Datacard/ASET
 - ABRET: www.infocuslists.com/datacard/abret

- Capture graduates of formal education programs. Many schools offer a job posting board and/or career services.
 - A listing of schools offering both seated and online Neurodiagnostic Technology Programs is available on the ASET website under the “*Education*” tab

- Have you thought about being a Clinical site for an educational program? This is a great opportunity to help train a student and eventually hire the perfect candidate.
 - Check out the Clinical Site Database under the “*Education*” tab on the ASET website

- Another resource serving the Neurodiagnostic profession is local Neurodiagnostic Societies.
 - You can locate a full listing and contact information under the “*Resources*” tab on the ASET website

Other useful hints:

- Traditional advertising methods like the newspaper still work but think about going digital... Twitter, Facebook, and other social media outlets are a great place to post a job!
- Write the recruitment ad carefully; use proper terminology and reference professional organizations (accreditation, credentialing, etc.) appropriately.

Job Search Tips

Do you need help finding the perfect job?

We can help!

If you are looking for a new job, ASET and ABRET have many available resources to assist you.

Visit our websites:

ASET www.aset.org

ABRET www.abret.org

- ASET Employment Exchange: includes career opportunities that you can search using customizable criteria and a resume posting area.
 - Access the ASET Employment Exchange from the ASET homepage under the “*Resources*” tab
- ABRET Job Listings: browse an assortment of Neurodiagnostic technology jobs available nationwide.
 - Find the ABRET Job Listings: <http://jobs.abret.org/home/> or visit **Career Opportunities** section at www.ABRET.org
- Reach out to your local Neurodiagnostic Societies to see if they have knowledge any job postings in your area.
 - You can locate a full listing and contact information under the “*Resources*” tab on the ASET website
- Consider attending local or national meetings or events. This is a great way to network!
 - View a list of meetings and educational events on the ASET website under the “*Calendar*” tab or contact your local society.

Some important things to consider during your job search:

- Insurance benefits
- On-call policy and frequency of rotation
- How many other technologists are employed, and are they credentialed?
- Will they assist with expenses for completing your boards?
- Is assistance available for continuing education?
- Dress code?
- Does the work schedule include weekends? Shifts? Holidays?
- Vacation benefits?
- Will assistance be given for moving expenses?
- Is there a separate pay scale for credentialed technologists?
- Is tuition reimbursement available?
- Is there a good possibility for advancement?
- Are there plans for expansions of services in the near future?
- What are the long range plans or goals for the department?
- Is the department involved in research?
- Is there an outreach program, and will you be expected to travel to other sites?
- What is the cost of living in the area?
- What type of housing is available?
- What is the commute to work like, and what about parking? Will you have to pay?
- Is daycare available close to the hospital?